

**JOBS AND EDUCATION FOR TEXANS (JET) ADVISORY BOARD MEETING
MINUTES
September 17, 2019**

A duly posted open meeting of the Jobs and Education for Texans (Jet) Advisory Board was held on Tuesday, September 17, 2019, at 1:30 p.m. at Texas Workforce Commission, 101 E. 15th Street, Room 244, Austin, Texas. A quorum was present.

MEMBERS PRESENT

Chairman Bryan Daniel
Will Conley
David Gardner
Scott Norman

I. CALL TO ORDER AND ROLL CALL

Texas Workforce Commission (TWC) Chairman Bryan Daniel called the meeting to order.

The Chairman asked TWC JET Program Manager Emily Clodfelter to call the roll. Quorum was present.

II. PUBLIC COMMENT

No public comments.

III. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON HISTORICAL NUMBERS AND TREND ANALYSIS REGARDING FY16-19 JET GRANT APPLICATIONS

Mike Guzman with the Labor Market Career Information (LMCI) Division presented the FY16-19 JET Historical Numbers and Trend Analysis. After presentation, the JET Advisory Board requested further analysis to be reported at the next JET meeting. This analysis should include the following:

- What applicants are consistently applying and are not awarded?
- Get data regarding reasons for disqualifications.
- Look at trends, institutions, and outreach.
- Is there a reason why larger Boards are not applying?

ISD JET Grant video was shown to the Advisory Board members.

IV. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING JET GRANT MANAGEMENT UPDATE

Cristina Ramos gave an update regarding JET grant management:

- Reviewed RFA Template and criteria.
- Recapture funds-used to award to more grantees down the road.
- ISDs must have a college partner – discussion on requiring partnership letter.
- Budget form-correction that need to be made-possible penalty in the form of point reduction.
- Confidentiality was discussed. Grantees took a long time to respond-caused delays.
- Discussed improvements for the FY20 RFA such as the partnership letter and points reduction for the workbook errors.
- The Advisory Board took action and approved the use of partnership letters between the ISDs and IHEs.

V. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON PROGRAM PARAMETERS FOR JET GRANTS TO PUBLIC JUNIOR COLLEGES, PUBLIC TECHNICAL INSTITUTES, PUBLIC STATE COLLEGES AND INDEPENDENT SCHOOL DISTRICTS

An Advisory Board member-Mario Lozoya recommended more funding for ISDs via email. His email was read by Emily Clodfelter to the Advisory Board.

The Discussed allocating ISDs more than 50 percent of the grant budget. The Advisory Board discussed the pros and cons of budget distribution. It was mentioned that all the qualified IHEs were funded and more ISDs could have received funding if additional funds were available. Discussed that the IHEs serve a greater population.

Actions taken:

- 50/50 split for funding. 50% for ISDs and 50% for IHEs
- The Advisory Board voted to keep the bonus points in the RFA for letters of agreement for IHEs partners with an ISD.
- The minimum and maximum grant amounts requested by Applicants were discussed. The Board agreed to maintain the minimum \$40K and maximum \$300K requirements.

VI. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON FUTURE BOARD MEETINGS

Emily Clodfelter stated that once the FY20 RFA is issued, she will reach out to the Advisory Board to schedule the next JET Advisory Board meeting.

VII. ADJOURNMENT

Meeting was adjourned.