



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0001112
 Purchase Order Change Notice (# 1)

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 10/11/2023 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 10/12/2023

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PSYCHOLOGICAL ASSESSMENT RESOURCES INC
 16204 N FLORIDA AVE
 LUTZ FL 33549-8119
 United States

Ship To: Texas Workforce Commission
 2810 E MLK JR BLVD
 AUSTIN TX 78702-1544
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1591913294 003

Purchaser: Anna James

Phone:

Fax:

Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

Account 83755

Per PSYCHOLOGICAL ASSESSMENT RESOURCES INC (PAR) corresponding Quote SQ-00026723-1 dated 10/06/2023.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 05/12/2023 (ATTACHMENT I) apply to this order.

Contract

Timothy White
 214-378-2680 work
 512-969-7814 mobile
 timothy.white@twc.texas.gov

OR

Josephine Valenzuela
 512-936-3744
 josephine.valenzuela@twc.texas.gov

Vendor

VID: 1591913294
 PSYCHOLOGICAL ASSESSMENT RESOURCES INC (PAR)
 1-800-331-8378
 Jessica Fairbrother-Barry
 Parinc.com

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

POCH (1) 10/12/2023 add shipping charge to PO. AMJ

Ship to Comments:

Timothy White
 214-378-2680 work
 512-969-7814 mobile

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

10/12/2023



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timothy.white@twc.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	#11257-AB Standard SDS Assessment Booklets (25)		785/76	8.0000	EA	\$80.00000	\$640.00	10/11/2023
							Schedule Total	\$640.00
					ReqID: 0000044832			
							Item Total for Line # 1	\$640.00
2-1	11264-AB Student SDS Assessment Booklets (25)		785/76	4.0000	EA	\$80.00000	\$320.00	10/11/2023
							Schedule Total	\$320.00
					ReqID: 0000044832			
							Item Total for Line # 2	\$320.00
3-1	10423-IC NEO-FFI-3 IADMIN		271/08	75.0000	EA	\$7.20000	\$540.00	10/11/2023
							Schedule Total	\$540.00
					ReqID: 0000044832			
							Item Total for Line # 3	\$540.00
4-1	10425-II NEO-FFI-3 INTERPRETIVE REPORT		615/31	75.0000	EA	\$11.90000	\$892.50	10/11/2023
							Schedule Total	\$892.50
					ReqID: 0000044832			
							Item Total for Line # 4	\$892.50

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

10/12/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Freight		615/31	1.0000	EA	\$76.80000	\$76.80	10/11/2023
							Schedule Total	<input type="text" value="\$76.80"/>
							Item Total for Line # 5	<input type="text" value="\$76.80"/>
							Total PO Amount	<input type="text" value="\$2,469.30"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 10/12/2023